

Technical Assessment Grid of Offers

Section	3800	Project Short Title	Tourism Sector Capacity Needs Assessment	Date	30.04.2021
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Assessor				VN	
Version	Individual Assessment				

(1) Criteria	(2) Weighting in %	Bidder 1		Bidder 2		Bidder 3		Bidder 4		Bidder 5	
		(3) points (max.10)	(4) assessment (2)x(3)	(3) points (max.10)	(4) assessment (2)x(3)	(3) points (max.10)	(4) assessment (2)x(3)	(3) points (max.10)	(4) assessment (2)x(3)	(3) points (max.10)	(4) assessment (2)x(3)
1. Appropriateness of suggested concept and work plan											
1.1 Interpretation of objectives	6										
1.2 Strategy (technical concept/alternative concepts)	6										
1.3 Implementation methods: Management of processes, Cooperation Learning and Innovation	10										
1.4 Work schedule and time schedule	8										
1.5 Monitoring and evaluation concept (as part of L+I)	0										
Total 1.	30										
2. Technical backstopping / Knowledge Management											
2.1 Staff and backstopping conception (as part of the steering structure)											
2.2 Knowledge and information management (as part of L+I)											
Total 2.	0										
3. Consideration of local resources	0										
4. Qualification of proposed staff											
4.1 Expert 1:											
4.1.1 General qualification											
General experience in design and implementation of conducting analysis / studies / research	20										
Master level education in business, management, tourism, geography, sociology or equivalent	5										
Administration and effective reporting skills	10										
4.1.2 Specific qualification											
Proven success in provision of capacity needs assessment or similar solutions to other clients	20										
4.1.3 Regional experience / Knowledge of country											
knowledge of Armenia's tourism industry and its structure	10										
4.1.4 Language skills											
English	5										
Subtotal 4.1	70										
4.2 Pool of experts 2:											
4.2.1 General qualification											
- training											
- professional experience											
4.2.2 Specific qualification											
- special field											
state field											
- management experience											
- ability to work in a team											
4.2.3 Regional experience / Knowledge of country											
state country / region											
4.2.4 Language skills											
state language											
Subtotal 4.2	0										
4.3 Expert 3:											
4.3.1 General qualification											
- training											
- professional experience											
4.3.2 Specific qualification											
- special field											
state field											
- management experience											
- ability to work in a team											
4.3.3 Regional experience / Knowledge of country											
state country / region											
4.3.4 Language skills											
state language											
Subtotal 4.3	0										
4.4 Expert 4:											
4.4.1 General qualification											
- training											
- professional experience											
4.4.2 Specific qualification											
- special field											
state field											
- management experience											
- ability to work in a team											
4.4.3 Regional experience / Knowledge of country											
state country / region											
4.4.4 Language skills											
state language											
Subtotal 4.4	0										
4.5 Pool of experts 2:											
4.5.1 General qualification											
- training											
- professional experience											
4.5.2 Specific qualification											
- special field											
state field											
- management experience											
- ability to work in a team											
Regional experience / Knowledge of country											
state country / region											
4.5.3 Language skills											
state language											
Subtotal 4.5	0										
4.6 Pool of experts 2:											
4.6.1 General qualification											
- training											
- professional experience											
4.6.2 Specific qualification											
- special field											
state field											
- management experience											
- ability to work in a team											
4.6.3 Regional experience / Knowledge of country											
state country / region											
4.6.4 Language skills											
state language											
Subtotal 4.6	0										
4.7 Composition of the team											
Total 4.	70										
Grand Total 1. - 4.	100										
	Assessment in %		0		0		0		0		0
	place										
5. Special advantages / risks (see extra page)											
	place										

I hereby declare that I conducted this evaluation independently and to the best of my knowledge and belief. I will treat the information confidentially and not pass on any particulars of the on-going evaluation procedure.

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Date, signature